

Beckley Area Foundation 2010 - 2011 Scholarship Program

General Information Scholarship Application Guidelines and Forms



**Pages 4 - 8 must be detached and sent along with your Official Transcript and Letter of Recommendation in order to be considered a complete application packet.
Do not staple the application packet.**

Beckley Area Foundation

Scholarship Program

General Information

1) What is the Beckley Area Foundation Scholarship program?

Our scholarship program has 135 Funds established by individuals, firms and organizations wanting to assist West Virginia residents in obtaining a college education.

2) Am I eligible to apply?

Each scholarship fund has specific eligibility criteria that was defined by the donor when the fund was established. Please read through the specific criteria of each fund in the BAF Scholarship catalog to see if you are eligible. General criteria that apply to most funds are as follows:

- Must be a resident of West Virginia
- Must be a full time student (minimum of 12 hours)
- Must demonstrate academic achievement (at least a 2.5 GPA), unless otherwise specified by the particular fund

3) What is the deadline to apply?

The original application and one copy must be received by 5:00 p.m., or postmarked by April 1, 2010. No application will be considered after this date. All application materials must be sent together as a single packet and the application must be typed or hand printed. **Please do not staple the application.**

4) When will I find out if I have been awarded a scholarship?

Applicants awarded scholarships will receive formal notification from the Beckley Area Foundation by mid-May. Some recipients will also be notified at their high school's award ceremony.

5) Are these scholarships taxable?

Monies received for tuition, fees and books may not incur tax liability while monies applied to room and board may be considered taxable income. These awards are to be applied to direct college expenses at the institution, such as tuition, fees and books. The recipients are responsible for any tax liability incurred as a result of these awards. The Beckley Area Foundation does not provide tax information to the student or the Internal Revenue Service. The student is fully responsible for all tax reports.

6) If I am awarded a scholarship, how much will I receive?

As the awards are based upon available income from an endowment, the amount of scholarship from a given fund can vary from year to year. Many of the scholarships are renewable.

7) Where can I go to school with these scholarships?

Many of the scholarships are for schools in West Virginia. There are several scholarships for schools out of the state. Others may be used at the school of the recipient's choice. This is noted in the scholarship catalog description of each fund.

8) May I receive scholarships from more than one fund?

Yes. You must submit a separate application packet for each scholarship for which you are applying.

9) If I withdraw from school, what do I do about the scholarship?

A student who withdraws from school for any reason will be expected to notify the Beckley Area Foundation of his or her status. The Beckley Area Foundation will recapture any unused portion of the award. In some instances, the scholarship award can be used at another school; in other instances, it must be forfeited.

10) Does the Beckley Area Foundation make the decisions about who is awarded a scholarship?

Each scholarship fund has its own selection committee. The Beckley Area Foundation processes the application materials for the committees that make the recommendations for the Board of Directors approval.

11) If I am awarded a scholarship, do I receive the check?

No. The Beckley Area Foundation will mail the full amount of the award in August. The check is payable to the college. It is important that the scholarship recipient notify BAF of the school they will be attending and the address of the school's financial aid office.

12) If I receive a scholarship for one year, will I automatically receive that award for the following year?

No. Renewals, where applicable, are at the Committee's discretion. If you are eligible for a renewal, you must apply again. Academic performance will be considered. Some of the scholarships are a one-year award available only to current high school graduates entering their first year of college. A few scholarships are awarded for four years. The descriptions for each fund will designate the length of time for which the scholarship is awarded.

Beckley Area Foundation Scholarship Guidelines

Academic Year 2010-2011

Application Deadline: Thursday, April 1, 2010

Deadline: Applications must be received by 5:00 p.m. or **postmarked** Thursday, April 1, 2010. Our office is located at 129 Main Street, Suite 203, Beckley, WV 25801. There will be **NO EXCEPTIONS!**

The following information should be included in order to be considered a **complete application packet**: **Do not staple the application packet.**

- | | |
|--|--|
| 1.) Application Form – Original & 1 copy | 5.) Letter of Recommendation (should be placed in a sealed and signed envelope)- Original only |
| 2.) Activities Form – Original only | |
| 3.) Financial Form – Original only | |
| 4.) Grade Certification Form – Original only | 6.) Transcripts – Original |

Letter of Recommendation - Please submit on a separate sheet of paper. When selecting someone to complete your recommendation ask someone who knows you (and your family) well and that will be able to give a candid and unbiased evaluation. **Your recommendation must be completed by someone other than your parents, immediate family or school counselors.** In the past, recommendations have been written by ministers, coaches, employers, supervisors, neighbors, teachers or a friend of the family. The letter of recommendation should be completed on a separate sheet of paper and should be returned to us signed and in a sealed envelope along with your application. **Any recommendation received with a broken seal will be rejected.**

Please have the evaluator include the following:

- Student's name
- Evaluator's name, telephone number, and address
- Evaluator's relationship to applicant
- How long has the evaluator known the applicant

Transcript – If you are a high school student, provide a transcript that includes grades (your GPA and Cumulative GPA) from August 2009 through January 2010 (Fall semester). **Do not send your applications unless you include your Fall 2009 semester transcripts.** If you are a college student, provide a transcript that includes grades for the Fall semester 2009. **DO NOT SEND TRANSCRIPTS SEPARATELY!**

Pages 4-8 must be detached and sent along with your Official Transcripts and Letter of Recommendation in order to be considered a complete application. Do not staple the application packet.

If you are unable to provide the information requested, state the reason in the space provided or attach a letter of explanation. **The applicant assumes responsibility for ensuring that all requested information is sent as a complete packet and is received by 5:00p.m. or postmarked by April 1, 2010.** All application materials must be sent together as a single packet and the application must be typed or hand printed. The Foundation assumes no responsibility for procuring the information. The completed application should be sent to: The Beckley Area Foundation, 129 Main Street, Suite 203, Beckley, WV 25801. BAF telephone number is (304) 253-3806.

Rena Pitotti Memorial Scholarship: Indicate years you attended St. Francis de Sales school: _____

Malvin C. Ross Scholarship: Indicate years you attended Stratton Elementary school: _____

Byrd-Prillerman Scholarship Fund: Do you live in the "Main Gulf?" ___Yes ___No Are you a descendent of a student or teacher of Bryd-Prillerman High School? ___Yes ___No. _____ student _____ teacher Name _____ Years they were at Byrd-Pillerman _____ Relationship to you? _____ Relationship to you ? _____

Donald L. Rasmussen-Paul J. Kaufman Memorial Fund: Are you a Southern West Virginia coal miner? ___Yes ___ No Are you a descendant of a Southern West Virginia coal miner? ___Yes ___ No Name and Relationship? _____ Employed at _____

So. WV Home Builders Association Scholarship: Parent name and affiliation with Homebuilders Association _____

Sophia High School Memorial Scholarship: Are you a descendent or relative of an individual who attended Sophia High School ___ Yes ___ No Name _____ Relationship _____ Dates they attended Sophia High School _____

Sureka P.G. Scholarship Fund: Relationship to BARH employee: _____

Judy G. Thomas: Indicate years you attended Beckley-Stratton: _____

I have read the "Application Guidelines" page and understand submission procedures and deadline requirements.

Signature: _____

Today's Date ____/____/____

Beckley Area Foundation, 129 Main Street, Suite 203, Beckley, WV 25801 Phone: (304)253-3806

Financial Form

If you are a **dependent student**, please have your parents complete this form using information from their 2008 Federal Income Tax Return. If you are **independent**, information about you and your spouse (if applicable) must be included. Figures should be taken from your 2008 Federal Income Tax Return.

I am Independent I am a Dependent

I am using numbers from my 2009 tax return

I am using numbers from my 2008 tax return

- | | | |
|---|-------------------------|-----------------------|
| 1. Annual adjusted gross income | \$ _____ | |
| 2. Annual income earned from work by | Father \$ _____ | Student \$ _____ |
| | Mother \$ _____ | Spouse \$ _____ |
| | <u>Parent(s)</u> | <u>Student</u> |
| 3. Untaxed income/benefits (AFDC, ADC, SSI, etc.)
List source of benefit _____ | \$ _____ | \$ _____ |
| 4. Cash, savings, stocks, bonds, CD's, etc.
(exclude retirement funds, i.e. IRA) | \$ _____ | \$ _____ |
| 5. Net value of real estate holdings not used as a
primary residence (market value less mortgage balance) | \$ _____ | \$ _____ |
| 6. List other sources of financial aid and amounts (including scholarships, loans, etc.) which you have been awarded: | | |

7. Total number in household: _____ Total number of children attending college during the 2009-2010 academic year: _____

Father's Occupation _____ Applicant's Occupation _____

Mother's Occupation _____ Spouse's Occupation _____

Parent's current marital status: single married separated divorced widowed

Applicant's current marital status: single married separated divorced widowed

Certification: I (we) certify that all the information on this form is true and complete to the best of my (our) knowledge. If asked by any authorized official of The Beckley Area Foundation, I (we) agree to give documentation for information given on this form. I (we) realize that failure to comply with a request for further information may prevent the applicant from receiving any aid.

Applicant's signature _____ Date _____ / _____ / _____

Parent of spouse's signature _____ Date _____ / _____ / _____

*** On separate sheet, please note any extenuating circumstances for a significant change income since tax return used in preparing this application.***

Grade Certification Form

This section is to be completed by an advisor/counselor. **Only transcripts with the fall semester (August 2009—January 2010) information will be accepted and must be included with the application.** If transcripts are not available until the end of January, 2010 the student must wait and send them at that time. This certification form is to be included in the complete scholarship application packet.

Student's

Name: _____

School

Name: _____

At the close of the most recent semester, the applicant ranked _____ in a class of _____

At the close of the most recent semester, the applicant's cumulative GPA was _____ on a scale of 4.0.

SAT Scores:

ACT Scores:

Verbal: _____

English: _____

Math: _____

Math: _____

Combined: _____

Reading: _____

Science Reasoning: _____

Person completing this form: _____ Title: _____

(please print)

Signature: _____ Date: ____/____/____

**AN OFFICIAL SEALED TRANSCRIPT
INCLUDING FALL SEMESTER 2009 GRADES
MUST ACCOMPANY THIS APPLICATION.**

DO NOT SEND THIS INFORMATION SEPARATELY!

